



**UNIVERSITI MALAYSIA PAHANG  
AL-SULTAN ABDULLAH**

# **GUIDELINE FOR NEW STUDENT (INTERNATIONAL)**

***Welcome to University Malaysia Pahang Al-Sultan Abdullah (UMPSA)***

# NEW STUDENT

The Student Pass is a document issued by the Malaysian immigration department to a non-citizen to reside Malaysia for more than **one (1) month**, for educational purpose only. The student pass appears in the form of a sticker in the passport.

## 3 TYPES OF NEW APPLICATIONS FOR STUDENT PASS



This is for a prospective student, who is outside of Malaysia and still at his/her home country. These individuals need to apply for Visa Approval Letter (VAL) to enter Malaysia.



This is for or a student with an expired Student Pass, who is defer for 1 semester or more who is outside of Malaysia and still at his/her home country. These individuals need to apply for Visa Approval Letter (VAL) to enter Malaysia.



Application for progression is for student who has completed their degree (e.g. Bachelor or Masters), and subsequently wants to progress for further study to a higher level degree (e.g. Masters or PhD). The student must apply for a new VAL for the new degree programme.

# TIMELINE APPLICATION FOR VISA APPROVAL LETTER (VAL)

## 12 WEEKS

- Student Receive Offer letter from UMPSA
- Submission VAL Application deadline at EMGS Online

## 10 WEEKS

- Visa Unit Verify Application at EMGS Website
- Application approved by EMGS
- Student pay to EMGS Account for visa purpose

## 8 WEEKS

- Provide the additional document
- Awaiting document from Embassy/Student/SGS/Academic division (if required)

## 6 WEEKS

- VAL Approve/Reject
- Get a reason of the rejection
- Appeal to get approve

## 3 WEEKS

Student download e-VAL and proceed to nearest Malaysia embassy for SEV

## 1 WEEK

- Student arrive at Malaysia for registration period following offer letter given
- Submission of passport to Visa Unit (after 100% status in EMGS Application)

## 0 WEEK

- Semester begin
- Late registration

**7 STEPS**

**PRE - ARRIVAL STAGE**  
**FOR NEW STUDENTS**



## STEP 1 : ONLINE APPLICATION

Student must apply e-VAL through EMGS website [visa.educationmalaysia.gov.my](https://visa.educationmalaysia.gov.my).  
Document required to upload:

1. A valid offer letter and deferment letter (if any)
2. Academic record (Certificate and academic transcripts)
3. Photo
4. Passport Data Page
5. Health Declaration
6. **It is mandatory for the student NOT TO ENTER MALAYSIA until the e-VAL is given by the Immigration Department of Malaysia**



## STEP 2: VERIFICATION DOCUMENT BY VISA UNIT

Visa Unit will verify the information and document uploaded in the EMGS system



### STEP 3: VERIFICATION DOCUMENT BY EMGS

EMGS will verify the information and document uploaded in the EMGS system



### STEP 4: PROCESS APPLICATION BY IMMIGRATION DEPARTMENT

Application process. Disclaimer: Visa Unit shall not be liable for the approval of student e-VAL.

Approval is subject to the authority of the Immigration Department. Student able to check the application progression through EMGS Apps or website [visa.educationmalaysia.gov.my/emgs/application/searchForm](https://visa.educationmalaysia.gov.my/emgs/application/searchForm)

#### Color Info:



Your application is progressing accordingly.



Your application is pending additional documents or correction by your institution.



Your application has been rejected at the current stage. Please contact your institution for advice.



### **STEP 5: DOWNLOAD APPROVAL LETTER**

Once the application reaches 35%, student must download EMGS Approval Letter for online registration purpose.



### **STEP 6: DOWNLOAD E-VAL FROM EMGS APPS OR WEBSITE**

Application approved at 80%. Student must download e-VAL from EMGS Apps or website



## **STEP 7: SINGLE ENTRY VISA (SEV)**

Student must obtain Single Entry Visa (SEV) at the nearest Malaysian Embassy/consulate in your home country with the e-VAL.



## 4 STEPS ARRIVAL STAGE FOR NEW STUDENTS (COME WITH VAL)

### WEEK 4: ARRIVAL



#### PRE-REGISTRATION



**(Enter Malaysia minimum 7 days and maximum 14 days before registration date)**

- [Undergraduate Student](#)
- [Postgraduate Student](#)

**Important: NEW STUDENTS ARE NOT ADVISED TO ENTER MALAYSIA USING THE AUTOGATE FEATURE**

### WEEK 3: REGISTER



#### REGISTRATION



- All new student need to Complete registration requirement.
- All new students are required to do a health examination as soon as possible after completing registration.

### WEEK 2: SUBMIT PASSPORT



#### PASSPORT SUBMITTED TO EMGS & IMMIGRATION



- All new students are required to submit document according the [Checklist New Student Pass \(Come with VAL\)](#).
- After passport submission to the EMGS & Immigration the process will take minimum 14 days and maximum 30 days.
- Student need to check/track application status at [EMGS apps/portal](#) (<https://visa.educationmalaysia.gov.my/emgs/application/searchForm/>).
- Students are **NOT ALLOWED TO BUY OR BOOK A FLIGHT TICKET before passport collection.**

### WEEK 0: COMPLETE



#### PASSPORT COLLECTION



- Students may collect passport at Visa Unit (depends on Approval from Immigration)
- **APPLICATION COMPLETE**