

 UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH	VISA UNIT UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH Email: visa@umpsa.edu.my
CHECKLIST FOR DEPENDENT APPLICATION *This checklist is strictly for one (1) applicant only	

APPLICANT'S DETAIL (in capital letter)

Full Name			
Passport No		Relationship	

NEW
☐
RENEWAL
☐

No.	Required Documents *Please arrange the document according to the sequence given	No. of Copy	Please tick	
			Applicant	Staff
1	Checklist for Dependent Application	1		
2	Visa & Pass Application Form (If you have more than one (1) dependent, kindly fill up this form once only)	1		
3	A copy of student's UMPSA offer letter	1		
4	A copy of student's verification letter –latest year of study (can be applied through E-Community, postgraduate > ips online > candidature > verification letter).	1		
5	A copy of student's passport + student's pass sticker	1		
6	A copy of dependent's passport + shortened pass/latest entry Malaysia stamp (validity of passport more than 12 months) – (require all pages of passport)	1		
7	A copy dependent's passport size photographs with BLUE background (3.5cm x 5cm) – submit hardcopy	2		
8	A copy of original stamp from Embassy of student's marriage certificate (for spouse)	1		
9	A copy of original stamp from Embassy of birth certificate (for child)	1		
10	A copy of original stamp from Embassy of relationship letter (for parents)	1		
11	A form with original stamp from Commissioner of Oaths of Declaration Letter (for dependant) (Fill in with computer only) – submit hardcopy	1		
12	Insurance policy (1-year coverage basis)	1		
13	1. Pre-approval: Proof of UMPSA Processing (RM150 / person) 2. Proof of Visa Fee Payment after approval from immigration * Payment to Bendahari UMPSA (Maybank Acc: 556235301457)	1		
14	A Original bank statement issued by the bank for the last 3 months (The average ending balance for 3 months must be RM30,000 & above) – submit hardcopy	1		
15	Others: Release letter/etc:	1		

Reminder:

- The validity of student pass must be more than **six (6) months** during submission of application.
- Validity of dependent passport must be more than **18 months** during submission of application.
- This checklist is for **ONE DEPENDENT PASSPORT** application. Additional of other dependent passport will require the same number of copies.
- Documents which DO NOT follow the specifications are considered incomplete and will be rejected
- Please DO NOT staple your documents and photos, use a paper clip instead.
- DO NOT make any travel plans until all application process have been completed.
(Any request to expedite application process will not be entertained by PIC).

Staff	
Date	

***Example of the calculation average amount of RM30,000.00 per family:**
Last balance account October, September & August
October + September + August
= Minimum RM30,000.00
3 months



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AL-SULTAN ABDULLAH

VISA UNIT
UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH
Email: visa@umpsa.edu.my

VISA AND PASS APPLICATION FORM

Please Tick (/)

New Student / VAL		Student Renewal		Special Pass		Invitation/ Release/ Claim Letter / Refund	
New Dependent		Dependent Renewal		Transfer Sticker		Cancellation/ Shortening	
Research Attachment							

Student's Particulars:

Full Name : _____

Matric No. : _____

Gender : ☐ Male ☐ Female

Nationality : _____

Programme : ☐ Bachelor ☐ Master ☐ PhD

Programme Name : _____

Passport No. : _____

Passport Expiry
Date : dd mm yyyy

Mobile No. : _____

E-Mail (In capital letter) : _____

Nearest Malaysia
Embassy : _____

DEPENDENT'S PARTICULARS:

Full Name	Passport No.	Passport Expiry Date	Current Pass Expiry Date	Relationship

I certify that all information given in this application is true and I have also submitted application for me or my dependents: student/working pass/visit pass (New/ Renewal/ Special Pass/ Shortening/ Endorsement).

.....
Student Signature

.....
Date



JABATAN IMIGRESEN MALAYSIA
BORANG PERMOHONAN PAS LAWATAN
VISIT PASS APPLICATION FORM

PERATURAN-PERATURAN IMIGRESEN, 1969 [PERATURAN 11(2) DAN 11(5)]

(IM. 12 – Pin. 1/97)

*Jenis Pas Iktisas Sosial Berniaga Kerja Sementara
Type of Pass Professional Social Business Temporary Employment

*Jenis Permohonan Baru Lanjutan
Type of Application New Extension

Gambar Pemohon
Photograph of Applicant
(3.5 cm x 5.0 cm)

A. MAKLUMAT PEMOHON
PARTICULARS OF APPLICANT

1. Nama Penuh (Huruf Besar)
Full Name (Capital Letter)

2. *Jantina Lelaki Perempuan
Gender Male Female

3. Tempat/Negara Lahir
Place/Country of Birth

4. **Tarikh Lahir
Date of Birth
hari bulan tahun
day month year

5. Warganegara
Nationality

B. MAKLUMAT PASPORT / DOKUMEN PERJALANAN
PARTICULARS OF PASSPORT / TRAVEL DOCUMENT

6. Jenis Dokumen Perjalanan
Type of Travel Document

7. Nombor
Number

8. Tempat / Negara Dikeluarkan
Place / Country of Issue

9. **Sah Sehingga
Valid Until
Hari bulan tahun
day month year

C. MAKLUMAT PENGAJUR DI MALAYSIA
PARTICULARS OF SPONSOR IN MALAYSIA

10. Nama Penuh (Huruf Besar)
Full Name (Capital Letter)

MUHAMMAD ZUFLI BIN ZUHARI

11. No. Kad Pengenalan
NRIC

981222-03-5091

12. No. Telefon
Telephone No.

09-4316060

13. Alamat
Address

UNIT VISA, PERKHIDMATAN AKADEMIK
UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH
LEBUH PERSIARAN TUN KHALIL YAAKOB
26300 GAMBANG KUANTAN
PAHANG DARUL MAKMUR

Negeri
State

D. KEPERLUAN VISA
VISA REQUIREMENT

14. *Adakah Visa Diperlukan
Visa Requirement

Ya
Yes



Tidak
No



15. *Jenis Visa
Type of Visa

Sekali Perjalanan
Single Entry



Berulangkali Perjalanan
Multiple Entry



Tarikh
Date

Tandatangan Pemohon / Penganjur
Signature of Applicant / Sponsor

* Borang ini hendaklah ditaip. Tandakan (X) dalam petak yang berkaitan.
This form should be typed. Mark (X) in the appropriate box.

** Format Tarikh 99/99/9999
Date Format DD/MM/YYYY

PERMOHONAN UNTUK VISA

Borang ini dikenakan bayaran sebanyak RM1.00

Visa No.....

FULL NAME

Nama Penuh.....

(Dengan huruf cerai)

Nama dalam Tulisan Cina

(Jika berkenaan-SILA TULIS DENGAN TERANG)

GENDER

Jantina.....

DATE OF BIRTH

Tarikh lahir.....

PLACE OF BRTH

Negeri lahir.....

NATIONALITY

Kerakyatan.....

Loghat.....

Pekerjaan.....

ADDRESS IN MALAYSIA

Alamat di Malaysia.....

Alamat di luar negeri.....

PASSPORT NO:

Pasport No.....

(Masukkan nama Kerajaan yang mengeluarkan)

PLACE OF ISSUE:

(Tempat dikeluarkan)

DATE OF ISSUE:

(Tarikh dikeluarkan)

Kad Pengenalan No.....

(Tempat dikeluarkan)

(Tarikh dikeluarkan)

Visa dikehendaki bagi negeri.....

Tarikh.....

DATE

Tandatangan Pemohon

SIGNATURE

(UNTUK KEGUNAAN PEJABAT)

(Konsol Visa/.....).....

(Tarikh Saringan Akhir.....).....

(Borang ini diterjemahkan oleh Peguam Negara, Malaysia menurut Pemberitahu Undangan No. 12 tahun 1964, P.N. 3630/5-1; IMM/C/97/66 (12).

PERMOHONAN LANJUTAN PAS LAWATAN

APPLICATION FOR EXTENSION OF VISIT PASS

(Isi dalam dua salinan/Complete in duplicate)

1. Nama penuh <i>Full name</i> (Dalam huruf besar/In block letters)		
2. Nama-nama lain (kalau ada) <i>Other names (if any)</i> (Dalam huruf besar/In block letters)		
3. Jantina..... <i>Sex</i>	4. Tarikh Lahir..... <i>Date of birth</i>	5. Tempat lahir..... <i>Place of birth</i>
6. No. Kad Pengenalan Malaysia (Kalau ada)..... <i>Malaysian Identity Card No. (If any)</i>		No. Kad Pengenalan Singapura (Kalau ada)..... <i>Singapore Identity Card No. (If any)</i>
7. Nama penuh di Malaysia..... <i>Full address in Malaysia</i>		
8. BUTIR-BUTIR SURAT PERJALANAN YANG DIMILIKI: (a) *Paspot Biasa/Paspot Terhad/Sijil Kecemasan/Sijil Pengenalan/Sijil Pengenalan Terhad/Affidavit Mengganti Paspot. (b) Nombor Surat Perjalanan (c) Berlaku sehingga (d) Negeri dikeluarkan (e) Rupa-bangsa/Kerakyatan..... PARTICULARS OF TRAVEL DOCUMENT HELD: (a) *Ordinary Passport/Restricted Passport/Emergency Certificate/Certificate of Identity/Restricted Certificate of Identity/Affidavit in Lieu of Passport. (b) No. of Travel Document (c) Valid until..... (d) Country of issue..... (e) Nationality/Citizenship.....		
9. Kalau Visa diberi sebelum tiba, sebutkan: (a) Nombor Bilangan (b) Tempat dikeluarkan (c) Tarikh dikeluarkan <i>If Visa granted before arrival, state:</i> (a) Reference No (b) Place of issue..... (c) Date of issue.....		
10. Tarikh masuk sekarang <i>Date of present entry</i>		
11. Cara masuk: Dengan *Kapal/Kapalterbang/Jalan Raya/Keretapi. <i>Method of entry: By *Ship/Aircraft/Road/Rail.</i>		
12. Pas sekarang berlaku sehingga tarikh <i>Date up to which current pass is valid</i>		
13. Masa lanjutan diminta..... <i>Period of extension sought</i>		
14. Sebab-sebab meminta lanjutan <i>Reasons for seeking extension</i>		
15. Tarikh..... <i>Date</i>		16. Tandatangan pemohon <i>Signature of applicant</i>