



UNIVERSITI MALAYSIA PAHANG  
AL-SULTAN ABDULLAH

**VISA UNIT**  
**UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH**

Email: [visa@umpsa.edu.my](mailto:visa@umpsa.edu.my)

**CHECKLIST FOR SHORTEN / CANCELLATION OF PASS APPLICATION (INSIDE)**

\*This checklist is strictly for one (1) applicant only

**APPLICANT'S DETAILS** (in capital letter)

Full Name	
Passport No	

No.	Required documents *Please arrange the document according to the sequence given	No of Copy	Please tick	
			Applicant	Staff
1	Checklist for Shorten / Cancellation Application	1		
2	Visa & pass Application Form	1		
3	Completion Letter OR Withdrawal Letter OR Deferment/ Postponement Letter	1		
4.	Flight ticket – minimum 20 days starting from the date of application submission	1		
5.	Original passport	-		

**REMINDER:**

1. This checklist is for **ONE** application. Additional of other dependent application will require the same number of copies.
2. Documents which **DO NOT** follows the specifications are considered incomplete and shall be rejected.
3. **DO NOT** make any travel plans until all application process have been completed. (Any request to expedite application processing will not be entertained by PIC).

Staff	
Date	



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**VISA AND PASS APPLICATION FORM**

**Please Tick (/)**

New Student / VAL		Student Renewal		Special Pass		Invitation/ Release/ Claim Letter / Refund	
New Dependent		Dependent Renewal		Transfer Sticker		Cancellation/ Shortening	
Ikhtisas/Research Attachment							

**Student's Particulars:**

**Full Name** : \_\_\_\_\_

**Matric No.** : \_\_\_\_\_

**Gender** :  **Male**  **Female**

**Nationality** : \_\_\_\_\_

**Programme** :  **Bachelor**  **Master**  **PhD**

**Programme Name** : \_\_\_\_\_

**Passport No.** : \_\_\_\_\_

**Passport Expiry** :  **dd**  **mm**  **yyyy**

**Mobile No.** : \_\_\_\_\_

**E-Mail (In capital letter)** : \_\_\_\_\_

**Nearest Malaysia**

**Embassy** : \_\_\_\_\_