

 UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH	<p align="center">VISA UNIT UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH Email: visa@umpsa.edu.my</p>		
	<p align="center">CHECKLIST FOR DEPENDENT APPLICATION *This checklist is strictly for one (1) applicant only</p>		

APPLICANT'S DETAIL (in capital letter)

Full Name			
Passport No		Relationship	

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DEPENDENT PASS VISA WITH REFERENCE (VDR)

No.	Required Documents *Please arrange the document according to the sequence given	No. of Copy	Please tick	
			Applicant	Staff
1	Checklist for Dependent Application	1		
2	Visa & Pass Application Form (If you have more than one (1) dependent, kindly fill up this form once only)	1		
3	A copy of student's UMPSA offer letter	1		
4	A copy of student's verification letter –latest year of study (can be applied through E-Community, postgraduate > ips online > candidature > verification letter).	1		
5	A copy of student's passport + student's pass sticker	1		
6	A copy of dependent's passport + shortened pass/latest entry Malaysia stamp (validity of passport more than 12 months) – (require all pages of passport)	1		
7	A copy dependent's passport size photographs with BLUE background (3.5cm x 5cm) – can submit hardcopy or softcopy	2		
8	A copy of original stamp from Embassy of student's marriage certificate (for spouse)	1		
9	A copy of original stamp from Embassy of birth certificate (for child)	1		
10	A copy of original stamp from Embassy of relationship letter (for parents)	1		
11	A form with original stamp from Commissioner of Oaths of Declaration Letter (for dependant)	1		
12	Pre-approval: Proof of UMPSA Processing Fee Payment Receipt: Payment to Bendahari UMPSA (Maybank Acc: 556235301457) RM150 / person	1		
13	A copy of student's Bank Account Statement for current 3 months (The average amount for 3 months ending balance must be RM30,000 & above)	1		

Reminder:

- The validity of student pass must be more than **six (6) months** during submission of application.
- Validity of dependent passport must be more than **18 months** during submission of application.
- This checklist is for **ONE DEPENDENT PASSPORT** application. Additional of other dependent passport will require the same number of copies.
- Documents which DO NOT follow the specifications are consider incomplete and will be rejected
- Please DO NOT staple your documents and photos, use a paper clip instead.
- DO NOT make any travel plans until all application process have been completed.
(Any request to expedite application process will not be entertained by PIC).

Staff	
Date	

***Example of the calculation average amount of RM30,000.00 per family:**

Last balance account October, September & August

October + September + August

= Minimum RM30,000.00

3 months



UNIVERSITI MALAYSIA PAHANG
AL-SULTAN ABDULLAH

VISA UNIT
UNIVERSITI MALAYSIA PAHANG AL-SULTAN ABDULLAH
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VISA AND PASS APPLICATION FORM

Please Tick (/)

New Student / VAL		Student Renewal		Special Pass		Invitation/ Release/ Claim Letter / Refund	
New Dependent		Dependent Renewal		VDR		Cancellation/ Shortening	
Transfer Sticker							

Student's Particulars:

Full Name : _____

Matric No. : _____

Gender : ☐ Male ☐ Female

Nationality : _____

Programme : ☐ Bachelor ☐ Master ☐ PhD

Programme Name : _____

Passport No. : _____

Passport Expiry
Date : dd mm yyyy

Mobile No. : _____

E-Mail (In capital letter) : _____

Nearest Malaysia
Embassy : _____

DEPENDENT'S PARTICULARS:

Full Name	Passport No.	Passport Expiry Date	Current Pass Expiry Date	Relationship

I certify that all information given in this application is true and I have also submitted application for me or my dependents: student/working pass/visit pass (New/ Renewal/ Special Pass/ Shortening/ Endorsement).

.....
Student Signature

.....
Date